



**ROSTOCK**  
**PORT** GmbH

**2022 Regulations and Charges**

**for the use of ROSTOCK PORT's harbour accessible to public traffic and of the  
passenger quay in Warnemünde / Neuer Strom**

in effect from 1 January 2022

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## Preamble

The coronavirus pandemic (SARS-CoV-2 / COVID 19) will impact the port of Rostock also in the year 2022. Health protection and continuity of the port operations have the highest priority. All port users are obliged to comply with the respective statutory regulations and official directions applying to them. If statutory regulations or orders and/or recommendations of the competent authorities result in a need for action on the part of ROSTOCK PORT with regard to the handling of ships, cargo and passengers, ROSTOCK PORT reserves the right to deviate from the regulations below.

## Section 1: General Provisions

### § 1 Area of applicability

- (1) Charges according to these Regulations are levied for the use of ROSTOCK PORT's harbour accessible to public traffic and of the passenger quay in Warnemünde/Neuer Strom.

The Hanseatic City of Rostock is the owner of the municipal facility "public port and passenger quay Warnemünde/Neuer Strom" (hereinafter referred to as Warnemünde passenger quay). The Hanseatic City of Rostock has contractually obliged ROSTOCK PORT to manage the municipal facility "public port and passenger quay Warnemünde/Neuer Strom" and has empowered it to levy charges for the use of the municipal facility of the public port and passenger quay Warnemünde.

- (2) The port area subject to the levying of charges comprises:

The port basins, aquatories, the loading and unloading areas and berths for ships and the adjoining land areas as per [Section 7](#) of these Regulations including the buildings erected on these areas that are under the responsibility of ROSTOCK PORT.

The boundaries of the port area for the purposes of these Regulations derive from the bulletin of the Port Authority of Rostock for Rostock Overseas Port and Warnemünde as per § 1 Clause 3 of the Port Regulations of the state of Mecklenburg-Vorpommern, as amended. The boundaries of the adjoining land areas derive from [Section 7](#) of these Regulations.

- (3) Apart from the 2022 Regulations and Charges for the use of ROSTOCK PORT's harbour accessible to public traffic and of the passenger quay in Warnemünde / Neuer Strom" the Regulations for the ports of Mecklenburg-Vorpommern (Port Regulations/ Hafenverordnung - HafVO M-V), the Law on the Use of Water Bodies for Transport and on Safety in Ports (WVHaSiG M-V), the Regulations on the Security of Ports and Port Facilities in Mecklenburg-Vorpommern (HaSiVO M-V), EC Ordinance 725/2004 and the Port Use Regulations of the Hanseatic City of Rostock apply as amended. Furthermore we refer to the resolutions passed by ROSTOCK PORT on limiting the number of service providers for the port service "Mooring" in the port areas

- ferry and ro-ro terminal / pier 1, port basin A south (berths 41, 42, 50)
- Warnemünde Cruise Center (berths P7 and P8)

which were made in implementation of Regulation (EU) 2017/352 of the European Parliament and Council of 15/02/2017 and, after a notice in the Federal Gazette, published on 22/03/2019 at <https://www.rostock-port.de/hafen-rostock/umsetzung-port-package-iii> regarding the activities as an internal operator for the port service Mooring and the determination of the service provider for the port service Mooring in the aforementioned port areas according to the notice in the Federal Gazette of 28/03/2019 and the minimum requirements for the performance of the port service Mooring in the territorial scope acc. to item (1), which were also published at <https://www.rostock-port.de/hafen-rostock/umsetzung-port-package-iii> on 21/03/2019 after a notice in the Federal Gazette, acc. to Section 4 paragraphs 1, 2 and 4 of EU Regulation 2017/352 and procedural arrangements acc. to Section 4 paragraph 6 of EU Regulation 2017/352.

## § 2 Formation of contract

- (1) A contract with ROSTOCK PORT comes into being by using the facilities and areas mentioned in § 1 Section 2.

In the case of watercraft and other floating bodies, the parties to the contract are ROSTOCK PORT and the charterer/ shipowner/ owner (hereinafter referred to individually or jointly as „port user(s)“).

When using areas within the area of application of the ISPS Code (International Ship and Port Facility Security Code), the parties to the contract are ROSTOCK PORT and the charterer/ shipowner/ owner (individually or jointly „port user(s)“).

When using areas outside the area of application of the ISPS Code for vehicles conveying passengers or luggage the parties to the contract are ROSTOCK PORT and the external service provider (for instance the shore excursion agency or similar).

The port user may name a third party obliged to pay. The port user and the third party are always liable as joint and several debtors.

- (2) By using the facilities described in § 1 Clause 2 the port user agrees to these Regulations.
- (3) General Terms of a port user that are contrary to or diverge from these Regulations shall not be recognized and thus do not become part of the contractual relationship. This also applies with regard to such objects of regulation that are contained in the general terms of a port user, but not in these Regulations.

## § 3 Definitions

- (1) **Regular scheduled services** in the context of these Regulations are services established between the port of ROSTOCK PORT and a corresponding port in which
- a) the arrivals at and departures from the port are carried out irrespective of the prevailing load volume according to a published timetable with specified departure and arrival times,

- b) the timetable has been approved by ROSTOCK PORT,
- c) the corresponding port is listed by name,
- d) the ships used in regular scheduled service are listed by name,
- e) the shipping company carries out load bookings for all kinds of general cargo in a multitude of individual shipments at the two ports the vessels call at according to schedule under scheduled service conditions and terms and transports these goods.

A scheduled service for passenger vessels exists when regular, uninterrupted passenger traffic takes place within the area of the port of Rostock.

(2) **Tramp service** refers to port calls by vessels not falling under the definition of regularly scheduled service.

(3) **Lay-ups** are ships and other watercraft independently of their construction that make use of a berth and leave it again without loading or discharging cargo, or without taking on or letting off passengers. The use of a berth is subject to special application to and approval by ROSTOCK PORT.

(4) **Waiting berth**

If a ship is berthed in port but not undergoing loading or discharging this berth shall be considered a waiting berth.

(5) **Traditional ships**

Traditional ships that carry the German flag are historic watercraft holding a corresponding safety certificate according to the Regulation on the Safety of Life at Sea of the Federal Ministry of Transport and Digital Infrastructure, as amended.

The recognition as a traditional ship is performed according to national law.

By signing the London MoU 2005 dated 28/11/2005 the signatory governments (DK, EE, FI, DE, NL, NO, E, S, GB) mutually accept their national recognitions.

(6) **Oil, chemical, and gas tankers**

a) Ships are designated as **double-hulled tankers** if a recognized certificate (IOPP) issued by the responsible ships' safety authority shows that the ship possesses a double hull. The double hull must comply with rule 19 of the revised appendix 1 to the 1978 protocol to the International Convention of 1973 for the prevention of marine pollution by ships, Resolution MPEEC.52 (32) of 6 March 1992.

Ships below the IOPP limits must provide similar proof of a double hull by an equivalent certificate.

b) Ships are designated as **tankers with separate water ballast tanks** if the international tonnage certificate (1969) in accordance with the law of 22 January 1975 concerning the International Convention on Tonnage Measurement of Ships shows that the ship is equipped with separate water ballast tanks. The separate water ballast tanks must

comply with rule 18 of the revised appendix I to the 1978 protocol to the International Convention of 1973 for the prevention of marine pollution by ships (Federal Law Gazette 1982 II.S 2; Federal Law Gazette 2007 II p. 397).

- c) **Other tankers** are ships that have neither a double hull nor separate ballast tanks.
  - d) The port territory as defined in § 1 may only be used by tankers complying with the stipulations in EU Ordinance No. 530/2012 of 13 June 2012.
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- (7) **Sto-Ro (stow and roll) cargo** is rolled onto or off the ship by means of trailers or similar and is conventionally stowed in the ship.
  - (8) **Truck-to-truck transport** is a process in which cargo is placed on the ship's own lifts by means of industrial trucks, is raised/lowered to the desired stowage level and is stowed there by means of industrial trucks.
  - (9) A **port call** consists of one arrival and one departure.
  - (10) The **stowage factor** is the ratio between the space occupied by the cargo and its weight (m<sup>3</sup>/t).
  - (11) The following are considered project cargo:
    - particularly heavy cargo items (transport weight with an axle load over 12 t or individual weight over 40 t) or
    - extra-wide and/or extra-long cargo items,

i.e. cargoes only allowed to be carried by oversized or heavy-duty truck, irrespective of whether the project cargo is handled as a whole or in individual parts. Examples for this are cranes, offshore pipes, wind power plants, locomotives, railway wagons, ship propellers, transformers.
  - (12) **Turnaround passengers**  
For port calls by cruise liners performing full or partial passenger turnarounds in port, both the passengers going aboard (embarking) and the passengers leaving ship (disembarking) are referred to as turnaround passengers.
  - (13) **ISPS Code** (International Ship and Port Facility Security Code)  
International Code of the International Maritime Organization for the avoidance of hazards on board ship and in port facilities (Ordinance (EC) No. 725/2004), as amended.

#### § 4 Types of charges

- (1) For the use of the port area as described in § 1, port dues, wharfage fees, gate charges, berthage, waste disposal charges, security fees, demurrage charges, storage charges and charges for use of areas are levied in accordance with these Regulations.

**a) Port dues**

All watercraft using the port area described in § 1 have to pay port dues in accordance with Section 2 of these Regulations.

Ships submitting a valid ESI certificate (Environmental Ship Index) of the WPCI (World Ports Climate Initiative) to ROSTOCK PORT ([dispatcher@rostock-port.de](mailto:dispatcher@rostock-port.de)) will be granted a discount on the port dues from 40 ESI points on.

**b) Wharfage fees**

Wharfage fees in accordance with [Section 2](#) of these Regulations are to be paid for the use of the quay facilities and structures by watercraft for each load / load unit transported over the quay and for each passenger. The wharfage is also to be paid

- If goods / units already moved across the edge of the quay are discharged again or vice versa
- if the loading or unloading does not take place directly between ship and shore but through the intervention of another watercraft, e.g. ship-to-ship handling
- if shore-to-shore handling takes place using public areas (quayside roads, roads, parking areas outside the leased areas etc).

In this case a surcharge of 20% on the wharfage fees according to Section 2 of these Regulations shall have to be paid.

**c) Gate charge**

A gate charge in accordance with [Section 2](#) of these Regulations is payable by the shipping companies for the recording of unaccompanied transport units arriving at or departing from the port facilities by road, for the gathering of necessary information about the current state of said load units by scanning, for the allocation of slots/parking spaces and for the exchange of necessary information with the respective shipping companies.

**d) Berthage**

Berthage in accordance with [Section 2](#) of these Regulations is payable upon first mooring by watercraft and other floating devices occupying a berth.

**e) Waste disposal fee**

A waste disposal fee in accordance with [Section 2](#) of these Regulations is to be paid for watercraft entering the port area as described in § 1, irrespective of actual utilization of the port's waste collection facilities, based on the Ships' Waste Disposal Act of Mecklenburg-Vorpommern. Ships submitting an exemption conferred by the responsible authority according to § 12 of the Ships' Waste Disposal Act of Mecklenburg-Vorpommern, as amended, are exempt from payment of the waste disposal fee. The valid waste management plan of ROSTOCK PORT governs means of waste disposal, procedures and charges.

**f) Security charges**

For security measures and procedures for the purpose of implementing the ISPS code and the ordinance (EC) 725/2004 at the port facilities operated by ROSTOCK



PORT, security charges are levied in case of security level I in accordance with Section 2 of these Regulations.

ROSTOCK PORT carries out shore-based security measures and procedures, especially for safeguarding against unauthorized entry and tampering with cargo.

Security measures according to security levels II and III are implemented according to the danger prevention plan and billed according to the actual expense involved.

g) **Demurrage**

Demurrage is charged for the pre-storage/intermediate storage of loaded or unloaded transport units on the ferry and Ro-Ro terminal.

h) **Storage charges**

Storage charges in accordance with § 12 and [Section 2. B. VI](#) of these Regulations are to be paid for the use of quay roads and surfaces in the quay area for the purpose of ship-related cargo handling activities.

For leaving unescorted import / export cars and utility vehicles on the territory of the ferry and ro-ro terminal for more than 24 hours, an agreement for the use of a separate area has to be made with ROSTOCK PORT beforehand. For this, a storage charge has to be paid acc. to Section 2, A, VIII.

i) **Charge for use of areas by cruise shipping**

A charge for the use of areas levied in accordance with § 11 and Section 2 of these Regulations is to be paid for using areas made available by ROSTOCK PORT.

(2) Charges for mooring services derive from [Section 4](#) of these provisions. Charges for further services to be specially arranged with ROSTOCK PORT such as **disposal of ship's water, electricity supply / telephone connection etc. derive from [Section 5](#)** of these Regulations.

(3) These Regulations do not cover charges incurred for services by the cargo handling companies.

## **§ 5 Payment method and due date**

(1) The obligation to pay the charges and fees arises with the use of the port and its facilities. The party liable for payment of the charges and fees is the port user of the watercraft and/or the user of areas or the third party liable for payment designated by these. In the case of more than one party liable to pay they shall be liable jointly and severally. Payment is due upon receipt of invoice.

(2) From the day after the due date indicated on the invoice, interest on the charges and fees will, acc. to § 288 clause 2 of the German Civil Code (BGB), be charged at a rate of nine percent above the respective base interest rate as per § 247 of the German Civil Code.

(3) Unless otherwise individually specified, the charges and fees stated are **net amounts**. If the services provided are subject to VAT, this will be levied on top of these net amounts according to the applicable VAT rate. In this regard we refer to § 8 UStG (German VAT Act).

(4) Exclusion of objections

a) Objections to the services invoiced by ROSTOCK PORT must be made in text form to ROSTOCK PORT not later than one month after receipt of invoice. If objections are not asserted in due form within the a/m period the invoices and the invoice total shown in them shall be deemed approved without objection or pleas. This only applies if ROSTOCK PORT has indicated in the invoice the a/m period for objections and the legal consequences of failing to object in text form in good time.

b) If the party liable to pay was prevented from observing the period for objections through no fault of his own he must assert objections to the invoice total at the latest within two weeks after the impediment has disappeared, in text form to ROSTOCK PORT and in doing so he has to explain why the delay was not his fault.

## § 6 Bases for the calculation of port dues and berthage

(1) In general the base for the calculation of charges and fees for all sea-going vessels and seaworthy floating objects is the gross registered tonnage (GRT) according to the valid international ship tonnage certificate (1969). If the international tonnage certificate is not at hand, an estimation can be carried out by ROSTOCK PORT at the cost of the party liable to pay. The calculation basis for inland watercraft is the calibrated ton.

(2) For all watercraft and other floats/floating bodies (e.g. floating pipes) that have not been rated according to the international tonnage certificate, the calculation of charges and fees will be based on the base area in m<sup>2</sup> (maximum length multiplied by maximum beam or maximum diameter).

(3) For pleasure craft that are neither rated by gross tonnage nor used for the commercial transport of passengers or goods, the calculation of fees is based on the length in running metres.

(4) In the case of the calculation of charges and fees as a function of time, the full amount of the fee is due for each time unit begun.

(5) If a ship employed in liner service is temporarily or permanently replaced by another ship (substitute) the payments of port dues made for the previous ship will be taken into account for the number of port calls up to the exemption if the same berth is used. This does not apply to ships employed additionally on the same liner service.

## § 7 Exemption from payment

(1) The following are exempt from the payment of **port dues**:

a) Vessels of the German Navy,

- b) Vessels being used for sovereign activities of the German government, the federal states or the Hanseatic City of Rostock,
- c) Foreign state vessels running their national flag and being used only for official state purposes,
- d) Pilot boats, fire-fighting boats, rescue lifeboats and ice-breakers when deployed for their proper purposes,
- e) Watercraft putting into the port by official invitation of the Federal government, the federal state of Mecklenburg-Vorpommern or the Hanseatic City of Rostock,
- f) Recognized traditional ships, insofar as they are not used for commercial purposes,
- g) Vessels putting into port for the purpose of medical aid or in an emergency as well as watercraft which assist such vessels in distress,
- h) Vessels putting into port exclusively for taking on provisions, water, equipment items or for the bunkering of fuel for their own needs, for a period of up to 4 hours,
- i) Tugs performing tug service, for a period of 4 hours.

After 48 hours have expired, the watercraft mentioned in item (1) a) to g) shall pay berthage fees as per Section 2 B, III, paragraph 3.

(2) All watercraft listed in Clause 1 are exempt from **wharfage fees** independently of their time in port.

No wharfage fees will be charged for the handling of provisions, pieces of equipment and expense materials taken on board by the vessel for its **own requirements**.

(3) Watercraft requiring a berth beyond the planned and confirmed lay time due to special conditions of water level and weather (in particular gale and ice) are exempt from the payment of the **berthage fee**; the exemption from payment is however only granted for the period confirmed in writing by the Port Authority of the Hanseatic City of Rostock.

(4) The following watercraft are exempt from the payment of security charges:

- Cargo vessels with a gross registered tonnage below 500 GRT
- War ships and troop carriers
- Vessels without propulsion unit
- Working vessels such as dredgers, floating cranes etc.
- Fishing vessels or ships not serving trade purposes
- Watercraft mooring at berths 01 to 06 in the oil port

## **§ 8 Ship registration, notice of departure and obligation to provide information**

(1) Independently of the provisions in the Port Regulations of Mecklenburg-Vorpommern and the Port Use Regulations of the Hanseatic City of Rostock a written notice of arrival is to be handed over to ROSTOCK PORT in good time before arrival for each watercraft intending to call at the port as per § 2 Clause 2 of these Regulations, using the form „NOTICE OF ARRIVAL / NOTICE OF DEPARTURE“ as per [Section 3](#) of these Regulations, available as a download in a storable PDF file from [www.rostock-port.de](http://www.rostock-port.de). If the cargo consists of waste, the waste code number according to the German Waste Index Ordinance (AVV) is to be stated in the notice.

- (2) After binding notification of the ship, a berth is determined by ROSTOCK PORT in written form. The sequence of allocating berths is as a rule determined by the sequence of notification. Deviations are possible acc. to § 8 paragr. 3 and 4 of these provisions with the agreement of all parties involved or at the order of the port authority, for instance for nautical or safety reasons. Sentence 2 and sentence 3 do not apply to the notification of cruise passenger vessels to which the specific rules in § 8 paragr. 5 of these provisions apply exclusively.
- (3) The calling up of the ship and its processing as such are to be coordinated with the respective cargo handling company and to be notified in writing in due time to the dispatcher of ROSTOCK PORT.
- Should the case arise that several ships are simultaneously scheduled for the same berth or the same type of cargo, the calling up of the ships and the order in which they are processed is to be separately arranged by the representative of the ship with the respective cargo handling company and to be notified for confirmation to the dispatcher of ROSTOCK PORT. The confirmation is considered to have been granted if ROSTOCK PORT does not disagree in writing.
- (4) Ships in regular scheduled service that follow **a timetable approved by ROSTOCK PORT** are exempt from the notification procedure. Changes to the timetable must be notified in writing and must be approved by ROSTOCK PORT.
- (5) Registration of **cruise ships** for the passenger quay in Warnemünde and the Overseas Port is subject to the following **additional** conditions of notification:
- a) The notification must be performed by the shipping company or by a ship's agent commissioned by the company. Upon demand the ship's agent must render written proof to ROSTOCK PORT that he is acting on behalf of the shipping company.
  - b) Notification of cruise ships must be made in writing to ROSTOCK PORT, Cruise Shipping Division, preferably by email to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de).
  - c) The date of receipt of the notification is binding for the confirmation of berths. On principle berths will be confirmed according to the order of notification, bearing in mind points d) and e) below.
  - d) In case of changes to the dates for berths that have already been registered and confirmed, the order of date of receipt of the notification for change is binding for the sequence of registration.
  - e) Port calls with passenger turnarounds take precedence in the confirmation of berths. If port calls by other vessels have been notified and confirmed for the same dates as passenger turnarounds being registered, those berths already confirmed may be changed. In so far claims against ROSTOCK PORT are hereby barred. In the case of cruise vessel notifications received after 1<sup>st</sup> January of a year for the following calendar year, the berths still available at this time will be confirmed. For calls already registered prior to 1<sup>st</sup> January of a year for the following calendar year the confirmed berth will not be changed. ROSTOCK PORT reserves the right to allocate berths to cruise ships at Warnemünde passenger quay or at Rostock Overseas Port independently of the date of

receipt of their notification on the basis of considerations of handling. Changes of berths, also from the Warnemünde passenger quay to the Overseas Port, are possible at any time. Claims against ROSTOCK PORT are insofar barred.

- f) After port calls with passenger turnarounds acc. to lit. e), vessels able to take shore electricity take precedence before all other notifications by ships when it comes to confirming berths in Warnemünde of the shipping company of the ships able to take shore electricity concludes an agreement with ROSTOCK PORT before the respective cruise season, particularly about dates, electricity rates and amounts of electricity. If port calls by other ships have already been notified and confirmed ROSTOCK PORT reserves the right to change berths. Claims against ROSTOCK PORT to this extent are ruled out. The shipping company or the ship's agent commissioned by it is obliged to notify the technical parameters of the ship's shore electricity installations when handing in the notification, cf. [Section 2 / D. / VIII.](#)
  - g) When giving notification of port calls the shipping company or the ship's agent commissioned by it is obliged to inform ROSTOCK PORT whether a transit port call or a port call with a full or partial turnaround of passengers will be made. To this end the number of passengers expected to embark and disembark and the number of transit passengers is to be stated for each port call.
  - h) The nautical/technical assessment of the allocation of berths is at the discretion of the Port Authority and Shipping Office of the Hanseatic City of Rostock. Changes of berths due to current conditions of weather and water level on the day of the port call are reserved.
  - i) Not later than two hours before arrival of the vessel in port the captain and/or master of the cruise ship or the ship's agent commissioned by him must submit a passenger list and a crew list to ROSTOCK PORT stating the total number of persons, broken down by nationalities (nationality breakdown).
  - i) Cruise ships with a binding notification for a transit port call at Warnemünde passenger quay and/or Rostock Overseas Port, respectively, have to pay ROSTOCK PORT **a lump sum of €3,000 for expenses per port call defaulted on** unless they cancel in writing with ROSTOCK PORT at least 16 hours before the planned arrival in port.
- (6) Irrespective of the stipulations of the Port Regulations of Mecklenburg-Vorpommern and the Port Use Regulations of the Hanseatic and University City of Rostock, before leaving port, the masters of watercraft or their representatives are required to submit the notice of departure of the ship on their own initiative to ROSTOCK PORT using the proper form as per [Section 3](#) of these Regulations.
- If the watercraft is an inland vessel this also has to be mentioned in the notice of departure.
- (7) For the calculation of the charges and fees acc. to [Section 2](#), the necessary documents such as the ship's manifests, bills of lading and other shipping documents are to be submitted to ROSTOCK PORT, properly signed.
- In addition to the cargo manifest the cargo data and the passenger/car data in ferry and ro-ro traffic have to be transmitted to ROSTOCK PORT digitally via an interface.
- The technical details for connecting to this interface have to be agreed with the project manager of the Port Logistics Department of ROSTOCK PORT. The contact address is [skss@rostock-port.de](mailto:skss@rostock-port.de).

As long as the required information is not or not fully provided via an interface and/or cannot be derived cumulatively from the manifests the form "ship's account" as per [Section 3](#) is to be completed and submitted to ROSTOCK PORT by email to [shipping.documents@rostock-port.de](mailto:shipping.documents@rostock-port.de).

The aforementioned documents and data that are relevant for the rendering of accounts have to be submitted not later than two working days after the departure of the vessel.

If no documents or incomplete documents are submitted, the data necessary for the calculation of the charges and fees will be estimated.

- (8) The captain or master of a ship entering the port or the ship's representative appointed by him is required to submit the notification of request for waste disposal, should this be desired, to the Port Authority of Rostock in due time before entering the port. ROSTOCK PORT has a waste management plan that is to be observed by the users.
- (9) The parties obliged to give notice of registration for entry to and departure from the port as well as to provide the required information may be represented by agents (local shipping agents) commissioned by them. The masters of the watercraft and/or the users of the areas, however, remain responsible for the completeness and accuracy of the information submitted.
- (10) All notices of arrival, notices of departure, orders for additional services as per [Section 4 and 5](#) of these Regulations and other notifications have to be given via the operational service of ROSTOCK PORT ([Section 6](#): Contact information) unless otherwise provided for in these Regulations.

## **§ 9 Duties to cooperate**

- (1) The port user has the **duty to cooperate** by transmitting all information necessary for invoicing the types of charges and fees listed in § 4. The port user must on principle use the forms contained in [Section 3](#). Irrespective of the methods of transmission ROSTOCK PORT reserves the right to require the user, in case of doubt, to submit suitable documents to verify the correctness of the information provided, at the latter's expense.
- (2) If declarations and notices are submitted belatedly or defectively, if notification duties are violated and in case of erroneous information submitted for the determination of fees and charges ROSTOCK PORT shall impose penalty payments.
- (3) The penalty is 5% of the net invoice total, at least €25 but not more than €300, unless the port user is not responsible for the violation of his duty to cooperate.
- (4) A penalty may also be imposed if the port user has given wrong information for the calculation of the charges and fees unless he is not responsible for wrong information having been submitted.

- (5) Penalty payments shall be imposed for every violation by the port user of his duty to cooperate, separately for each breach of duty.
- (6) Apart from the levying of a penalty, ROSTOCK PORT reserves the right to claim damages, but the penalties shall be charged up against such claims for damages. When receiving/accepting a belated or corrected declaration or notification, ROSTOCK PORT reserves the right to claim the penalty together with the invoice.

## **§ 10 Readiness to shift and vacating of a berth**

- (1) If a vessel is not being processed or is not ready for unloading or loading and thereby blocking the berth and/or rendering access to neighbouring berths more difficult for subsequent vessels and/or vessels being processed it is subject to permanent readiness to shift at its own expense. It must be possible to vacate the berth within two hours. This also applies to laid-up vessels or vessels in a waiting position or vessels that are in port for purposes of outfitting or assembly or for repairs.
- (2) Should delays occur in regular scheduled service by a late arrival or delays in handling and the berth be required by a ship approaching on schedule the delayed vessel must vacate the berth at its own expense and proceed to a waiting berth.  
If the next following ship approaching on schedule has to be processed at another berth, any additional costs incurred are to be borne by the delayed ship.

## **§ 11 Use of areas during port calls by cruise liners**

### **(1) General stipulations**

During port calls by cruise liners a charge for use of areas is to be paid for vehicles used for the provisioning or equipping of ships, for ship repair or maintenance vehicles and for vehicles conveying passengers or luggage using areas inside and outside the ISPS zone and floor space in buildings and tent structures.

There is no legal claim to the use of areas.

Driving on the areas is only permitted after prior application/notification to ROSTOCK PORT. Only ROSTOCK PORT is entitled to make arrangements for these areas. Instructions by staff or representatives/agents of ROSTOCK PORT, especially by the security staff, must be followed. Infringements may result in unauthorized persons being banned from or being forbidden to enter the area.

The use of areas by vehicles is only permitted for the purpose of entering or leaving the vehicle and for loading and unloading. After this the vehicles have to leave the areas immediately; long-term parking by such vehicles is not permitted.

We expressly refer to § 9 (Duties to cooperate) and the penalty payments stipulated therein.

**(2) Use of areas within the ISPS zone by vehicles used for the provisioning or equipping of ships and by vehicles for ship repairs or maintenance**

**Not later than 24 hours before arrival** at the port the shipping companies, charterers / owners of the cruise liners or the ship's agents commissioned by them have to notify the use of areas by submitting the form "ISPS notification for use of areas" as per [Section 3](#) fully filled out by email to [cruise@rostock-port.de](mailto:cruise@rostock-port.de).

ROSTOCK PORT must be applied to separately before setting up and using a crane on the quay area which is only permitted with a written approval.

**(3) Use of areas by vehicles outside the ISPS zone**

Driving on the areas is only permitted if the registration numbers of the respective vehicles have been entered on the website <https://crm.rostock-port.de> at least 24 hours before arrival in port. The login data necessary for entering the vehicle registration numbers must be obtained from ROSTOCK PORT by email to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de).

A higher charge will be payable on site for vehicles used in conveying passengers or luggage which intend to drive on the areas without prior notification.

**§ 12 Use of areas at the berth (quayside roads and other public areas)**

(1) Quayside roads and/or quay areas up to 20 metres from the edge of the quay are made available in connection with ship-related handling activities, bearing in mind the Port Use Regulations of the Hanseatic City of Rostock. The mooring area (a strip of approx. 3 m width from the edge of the quay) is to be kept free.

(2) The use of quay roads and/or of public quay areas is to be notified to ROSTOCK PORT in writing by submitting the completed Form "Use of areas at the berth acc. to §12 and Section 2, B. VI." (cf. [Section 3. C.](#)). It is not allowed to start using the quay road and/or area before the written confirmation by ROSTOCK PORT has been received.

(3) Before every use the user has to inform ROSTOCK PORT about the loads to be expected in writing. After a check of the loads expected to be applied to the quay structure by a construction expert the user may be informed of certain stipulations on load distribution. If necessary a structural engineer may be called in to assess the situation. The cost will be charged to the user. The harbour engineering department of ROSTOCK PORT, phone +49 (0)381 350 5100, is to be contacted for all technical questions regarding the area to be used and the quay structure. As far as consents and approvals under public or private law are necessary these shall be obtained by the user and at his expense. One copy of these consents and/or approvals shall be handed over to ROSTOCK PORT. The same holds true for any consents or approvals denied.

(4) Environmental protection and environmentally conscious actions are part and parcel of the corporate policy of ROSTOCK PORT. All possibilities of accidental discharge of ecologically harmful substances into soil or water must on principle be assessed before the start of the use. This assessment of dangers to the environment must be coordinated with ROSTOCK PORT and with the public authorities and offices responsible. We expressly point out that



only the release of non-polluted precipitation water is allowed on the port territory. It is categorically forbidden to introduce cargo handling residues and/or cleaning residues as well as other water-polluting substances into the port basins and the aquatic environment. This holds true both for substances introduced by vessels and for those introduced over the edge of the quays and for releases into the on-shore drainage system. If soiling, contaminations or dangers to the environment are found during the term of the right of use or after its end – especially resulting from the introduction of precipitation water exceeding the a/m limit value – the user shall be liable for the resulting damage. This shall not apply if the user is able to prove that he did not cause the contamination. The user covenants to immediately mitigate and/or remove the damage. If the user does not comply with this obligation ROSTOCK PORT reserves the right to arrange for this to be done at the expense of the user. Events to this effect must be immediately notified to the responsible authorities (observe message chain, i.a. port authority and shipping office, waterside police, conservation authority). Furthermore the measures taken to remove the pollution or dangers to the environment must be documented and immediately notified to ROSTOCK PORT.

- (5) For the duration of his use the user shall be liable for making sure that the area used and the adjoining quay strip for casting off and mooring are safe for persons and vehicles. ROSTOCK PORT, its appointees or authorities may have access to the area for checking its condition at all times. Instructions by the user with regard to security, health and safety shall be observed.
- (6) The user shall be liable for damages to the area and the sewage facilities belonging to it caused especially by the transport and loading of goods or excessive surface loads. This also applies to the culpable behaviour of staff and contracting parties of the user. The user is liable unless he proves that the damages were not caused by him and/or his staff or contracting parties. Damages on the area and to the appertaining equipment (lighting, security facilities etc.) are to be immediately notified to ROSTOCK PORT or its appointees.
- (7) The user is obliged to take out sufficient employer's liability and environmental liability insurance for the duration of use. Furthermore, proof of insurance cover must be provided for damage to lines/cables/pipes and damage as a result of environmental impact for the facilities operated by the user within the meaning of the Water Resources Act and/or the Environmental Liability Act or other stipulations serving the protection of the environment. The user has to take out an insurance policy covering environmental damage for the duration of use if he is the owner/operator of facilities or if he carries out activities listed in Appendix 1 of the Environmental Damage Act of 10 May 2007. The insurance protection must at least cover obligations or claims due to environmental damage as per the Environmental Damage Act to protected species or natural habitats situated on the area, to the area used as far as this soil no longer poses a danger to human health, and to water bodies situated on the areas used including groundwater. It is permitted to agree a deductible average. Upon request, proof of the existence of these insurance policies is to be rendered to ROSTOCK PORT.
- (8) After completing the cargo handling activity on or near ships the cargo handling company has to properly clean the mooring area, the quayside road, the rainwater inlets and the berth until the arrival of the next ship, but not later than within two working days. The mooring

areas are the top priority in this regard and have to be put into a condition that is safe for both vehicle traffic and for working on before the ship casts off. The notification of return in accordance with the rules has to be done using the completed form "Use of areas at the berth" as per [Section 3](#). ROSTOCK PORT reserves the right to perform the cleaning itself at the expense of the cargo handling company. If cargo residues have not been properly cleared away before sailing and this endangers the safety of the line runners, the mooring service may be denied.

### **§ 13 Use of railborne and mobile handling equipment with a surface load of >2 t/m<sup>2</sup> on quay roads and other public areas**

- (1) The use of railborne and mobile handling equipment with a surface load of >2 t/m<sup>2</sup> for cargo handling operations on quay roads and other areas designated for the purpose by ROSTOCK PORT will be permitted subject to the following stipulations. In individual cases ROSTOCK PORT may in addition make their use conditional upon the signing of a licensing agreement.
- (2) Every user has to notify the intended use of cargo handling equipment with a surface load of >2t/m<sup>2</sup> in good time and in writing to ROSTOCK PORT, port logistics department – Operative Service/Dispatchers, using the completed form „Use of railborne and mobile cargo handling equipment with a surface load of >2t/m<sup>2</sup> according to § 13 together with [Section 2, B. VII.](#)“ (cf. [Section 3. D.](#)) for confirmation. It is generally prohibited to use cargo handling equipment before a written confirmation by ROSTOCK PORT has been received or a licensing agreement has been signed.
- (3) In the case of long-term use it is sufficient to notify the piece of cargo handling equipment once, unless one of the following parameters already notified and confirmed changes during the period of its operation: Type of cargo handling equipment, surface loads, blocking of the quay road, place of installation and radius of action. In this case a re-notification is necessary.  
A separate notification is always necessary in the case of land-to-land handling.
- (4) On the basis of the notification documents and after examination of the surface loads to be expected for the quay facility by a construction expert, ROSTOCK PORT will convey technical conditions to the user regarding the load distribution.

ROSTOCK PORT shall confirm the use applied for in writing only under the condition that the user has furnished proof, by an expert opinion of an acknowledged test engineer for structural stability, that the use of the piece of handling equipment at the intended location and for the intended cargo handling (driving/running on the quay facility, operation and structural stability during the operation and during parking) is permissible, unless ROSTOCK PORT expressly waives such an expert opinion in the individual case.

- (5) If the initial proof for mobile cargo handling equipment is not submitted in time the use of such equipment in public areas is prohibited until a confirmation is received from ROSTOCK

PORT. If the initial proof for railborne cargo handling equipment is not submitted in time the user shall have to pay a fee acc. to [Section 2, B, VII](#).

- (6) The user shall answer for the piece of cargo handling equipment being in a safe/roadworthy condition and having all official and technical licences and permits necessary for its operation. These are to be submitted to ROSTOCK PORT within a reasonable period. If those documents are not submitted in time the user shall have to pay a fee acc. to [Section 2, B, VII](#). After the expiry of six months from the first request and after again specifying a deadline date to no avail, ROSTOCK PORT shall be entitled to dismantle the railborne cargo handling equipment at the user's expense and to either put it into storage at his expense or to scrap it. The aforementioned deadline may be extended if there is an important reason. Any and all claims of the notifying party against ROSTOCK PORT are ruled out.
- (7) While using the mobile or railborne cargo handling equipment, setting down of goods is only permitted as far as it is necessitated by the handling activities. The use of the equipment and of the quay surfaces shall not interfere with the port operation and with traffic, nor shall it impair the activities of third parties, in particular their cargo handling activities. In coordination and agreement with ROSTOCK PORT the user has to clarify the concerns of third parties, in particular those of the lessees/leaseholders of adjoining areas and the users of neighbouring cargo handling equipment, in good time beforehand and to obtain the necessary consent, if the need arises.
- (8) The following stipulations apply for those times when the piece of handling equipment is not in use:
  - a) railborne cargo handling units are to be parked in such a manner that any disruption and/or impairment of others (cf. paragraph 8) is ruled out. Upon demand by ROSTOCK PORT they shall be moved, if possible immediately, but not later than eight hours after the demand, to the site allotted by ROSTOCK PORT; this shall especially apply in case of the arrival of a ship in port that was announced at short notice. If the cargo handling equipment is not moved in good time ROSTOCK PORT shall be entitled to a substitute performance at the expense of the user.
  - b) outside of handling activities, mobile handling equipment is to be parked on the leased area of the respective cargo handling company. Leaving them permanently in the public quay area is only permitted in exceptional cases and after prior consent by ROSTOCK PORT. In this exceptional case the user shall have to pay a demurrage charge acc. to [Section 2, B, VII](#). In case of short-term interruptions of the cargo handling up to a maximum duration of 24 hours the consent of ROSTOCK PORT shall be deemed to have been granted. In case of interruptions of cargo handling exceeding that time limit the user shall be entitled to leave the mobile cargo handling equipment in the public quay area only after prior consent by ROSTOCK PORT. ROSTOCK PORT may refuse its consent in particular if third parties are being impaired.
- (9) The user shall convince himself of the good order and condition of the quay road, the areas and the crane tracks in good time before their use and to immediately report any damage to

ROSTOCK PORT. ROSTOCK PORT shall not accept liability for damage the user may incur unless it was caused by ROSTOCK PORT intentionally or with gross negligence.

#### **§ 14 Propulsion and manoeuvring aids**

Work with or use of propulsion and manoeuvring aids at the pier and in the port basin is not permitted unless exceptional conditions in accordance with § 21 of the Regulations for the Ports of Mecklenburg-Vorpommern (Port Regulations – HafVO M-V) exist.

#### **§ 15 Limitation of liability**

- (1) The port is used at the user's risk. ROSTOCK PORT as well as its employees, representatives, and vicarious agents are only liable – subject to the stipulations in § 12 Clause 2 and 3 - for damages caused by port facilities, the violation of obligations to provide safe conditions for vehicles and persons or damages caused in any other way attributable to ROSTOCK PORT - regardless of the legal nature of the claim asserted and independently of the type of breach of obligation - if the damages are due to intent or gross negligence.
- (2) In the event of breach of material contractual obligations ROSTOCK PORT shall only be liable up to the amount of the foreseeable damage. Claims of the port user arising from claims for compensation by third parties, claims for lost profits as well as claims for compensation of other pecuniary losses or indirect and consequential losses are excluded.
- (3) The above-mentioned limitations and exclusions of liability do not apply to loss or damage caused by loss of life and injuries to body or health. Furthermore, they do not apply to claims for material damages in as far as these are covered by third-party liability insurance taken out by ROSTOCK PORT.
- (4) ROSTOCK PORT shall not be liable for damages caused by an act of God or natural disaster.

#### **§ 16 Data protection**

By using the port, the user consents to ROSTOCK PORT saving all data received in connection with the contractual relationship, in particular the data collected for the calculation of port charges and fees, and using these data for statistical and planning purposes. ROSTOCK PORT will not provide non-anonymous data to third parties unless prior consent of the user is given.

#### **§ 17 Final provisions**

- (1) Should a stipulation of these Regulations become partly or wholly void this shall not affect the effectiveness of the remaining stipulations. The void stipulation shall be replaced by an

adequate one coming closest to the meaning and intent of the void one. The same shall apply in case of obvious gaps in the contract.

(2) These Regulations come into force on 1 January 2022 and shall apply until cancelled.

(3) The previous version is revoked.

Rostock, November 2021

**ROSTOCK PORT GmbH**

## Section 2: Port charges and fees

### A. Combined passenger and cargo ferries (RoPax), Ro-Ro cargo ships, Sto-Ro cargo ships, truck-to-truck cargo ships, cargo ferries, car carriers and catamarans

#### I. Port dues

##### a) Combined passenger and cargo ferries (RoPax), catamarans

The port dues per port call amount to	€0.13/GT
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Ships used in regular scheduled service are not required to pay port dues as of the 31<sup>st</sup> port call within one calendar year for each regular scheduled service per ship and berth.

##### b) Ro-Ro cargo ships, Sto-Ro cargo ships, truck-to-truck cargo ships, cargo ferries, car carriers

The port dues per port call amount to	€0.13/GT
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Ships used in regular scheduled service are not required to pay port dues as of the 21<sup>st</sup> port call within one calendar year for each regular scheduled service per ship and berth.

##### c) When a vessel changes to another owner/shipowner/charterer, payments of port dues already made for that vessel shall not be considered.

##### d) The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:

from 40 ESI points	5.0% discount
from 50 ESI points	7.5% discount
from 60 ESI points	10.0% discount

## II. Wharfage fees

The wharfage fees for processing at special facilities (in particular ramps) are as follows:

1. for loaded and empty transport units up to 20 metres (in particular trucks including trailers, articulated trucks, road trailers, coaches, chassis and/or rolltrailers incl. swap bodies, etc.),	
- up to 20,000 units per calendar year	€21.70/unit
- from 20,001 to 50,000 units per calendar year	€19.90/unit
- from 50,001 to 80,000 units per calendar year	€18.00/unit
- from 80,001 to 130,000 units per calendar year	€13.00/unit
- more than 130,000 units per calendar year	€11.80/unit
2. for loaded and empty railway trucks	€24.00/unit
3. for cars, mobile homes including trailers	€2.14/unit
4. per passenger	€0.87
5. Sto-Ro cargo; truck-to-truck cargo	€0.87/ton

The price scale is counted separately for each regular scheduled service and for each calendar year.

If a berth equipped with an upper deck ramp is used, a surcharge of 30% per unit will be levied on the fees listed in Numerals 1 to 5 above.

A surcharge of 150% per unit will be levied for transport units with an overall length exceeding 20 metres.

For units to be restowed the wharfage fees shall be payable both for the discharging and for the renewed loading of the units.

No fee will be charged for one driver per vehicle of the accompanied transport units liable to charges listed in Numerals 1 and 2 of this section.

No wharfage fees will be charged for cargoes on the transport units listed in Numerals 1 and 2 unless it is Sto-Ro cargo (e.g. paper).

In the case of Sto-Ro cargo the wharfage fee is to be paid only on the handled tonnage; the transport unit will be left out of account when making the calculation.

ROSTOCK PORT is to be notified of the tonnage of the loaded transport units and railway trucks for statistical purposes.

### III. Gate charge

The gate charge

for each unaccompanied transport unit arriving at or departing from the port is	€6.00
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### IV. Berthage fee

#### a) Combined passenger and cargo ferries (RoPax), catamarans

The berthage per port call after 6 hours of lay time is:

for each additional 3 hour period begun	€0.02/GT
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#### b) Ro-Ro cargo ships, Sto-Ro cargo ships, truck-to-truck cargo ships, cargo ferries, car carriers

The berthage per port call after 12 hours of lay time is:

for each additional 6 hour period begun	€0.02/GT
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#### c) Interruptions due to the weather (esp. for paper) shall be left out of account if the interruption was immediately notified in writing.

### V. Waste disposal fee

The fee for waste disposal is:

1. Base fee for all ships not receiving reductions or exemptions Minimum fee Maximum fee	€0.026/GT per port call €100.00 per port call €470.00 per port call
2. Base fee for ships calling at several ports in rapid succession which have carried out proper disposal of waste at the last port of call and which have been granted a single case exemption by the responsible authority according to § 7 Par. 2 of the Ships' Waste Disposal Act	€0.013/GT per port call
3. The waste disposal fee according to Numerals 1 and 2 is calculated considering the type of ship mentioned, the size of ship measured by GT and a correction factor as follows: correction factor 1.25	



## VI. Security charges

In regular operation (security level 1), security charges are calculated for each inbound and outbound transport unit in international sea traffic as follows:

1.	for trucks including trailers, articulated trucks, road trailers, coaches, railway trucks, chassis/rolltrailers	€0.40/unit
2.	for cars, mobile homes	€0.19/unit
3.	per passenger	€0.08
4.	Sto-Ro cargo, truck-to-truck cargo	€0.04/ton

## VII. Demurrage

The demurrage

1.	after 72 hours of laid-up time for each further 24 hour period begun amounts to	€10.00/unit
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## VIII. Storage charges

1.	The charge for using areas to park unescorted import / export cars and utility vehicles acc. to § 4 h) per month begun amounts to	€1.20 €/m <sup>2</sup>
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**B. Cargo vessels and other measured watercraft, excluding tankers for oils, chemicals and gases**

**I. Port dues**

The port dues per port call amount to

1. up to 1,500 GT	€0.14/GT
2. over 1,500 GT	€0.23/GT
3. floats/floating bodies not rated by GRT per 24 hour period begun	€0.27/m <sup>2</sup>
The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:	
from 40 ESI points	5.0% discount
from 50 ESI points	7.5% discount
from 60 ESI points	10.0% discount

If the owner and/or the shipping agent change during a port call the port dues shall be invoiced to each by halves unless ROSTOCK PORT has received a notice to another effect confirmed by both sides.

**II. Wharfage fees**

Wharfage fees are to be paid as follows:

1. Scrap iron and steel scrap	€0.66/t
2. Liquid cargo	€0.32/t
3. Free-flowing fertilizer	€0.36/t
4. Other free-flowing cargo	€0.34/t
5. General cargo, bagged cargo, rolling mill products of all kinds and cargo other than those specified in Numerals 1 to 4 except project cargo	€0.88/t
6. Perishable cargo in cardboard boxes or sacks, chilled cargo and dangerous goods	€1.30/t
7. Project cargo	
a) Project cargo with a stowage factor of <5	€1.75/t
b) Project cargo with a stowage factor of 5 and over	€3.35/t
8. Containers	
up to 10,000 units per calendar year	€15.00/unit
10,001 to 20,000 units per calendar year	€13.50/unit

	20,001 to 30,000 units per calendar year	€12.00/unit
	30,001 to 50,000 units per calendar year	€11.00/unit
	over 50,001 units per calendar year	€9.00/unit
9.	Logs, sawn and industrial timber and pulpwood,	
a)	When using the services of an approved cargo handling company with the employment of port workers for unloading or loading of the ship and in case of imported timber for shore-side transshipment onto trucks or railway trucks, and in the case of timber for export for storage of the cargo per cbm/cbm of trunk timber	€0.28
	per solid stacked cbm	€0.24
b)	When using the services of an approved cargo handling company with the employment of port workers only for unloading or loading of the ship or only for putting into/ retrieval from storage per cbm/cbm of trunk timber	€0.78
	per solid stacked cbm	€0.74
c)	When not employing the services of an approved cargo handling company with the use of port workers for cargo handling as well as for the shore storage or removal of cargo by truck or railway truck per cbm/cbm of trunk timber	€1.28
	per solid stacked cbm	€1.24
d)	for the goods mentioned under a) to c) whose weight is below 250 kg at a cubic measure of one cbm	€3.00/cbm
10.	Non-hazardous waste in accordance with the German Waste Index Ordinance (AVV)	€4.50/t
11.	Hazardous waste in accordance with the German Waste Index Ordinance (AVV)	€6.00/t

In case of ship-to-ship transfer, wharfage fees are due according to the tariff. Each ship is to pay 50% of the wharfage fee accruing unless ROSTOCK PORT is notified of another allocation ratio in the Notice of Departure form.

### III. Berthage fee

The berthage fee per port call

<p>1. for ships and other watercraft occupying one of the heavy-duty berths 10, 14, 15 or 25 for more than 24 hours (for site plans cf. <u>Section 6</u>) for each additional 24 hour period begun</p> <p>If the a/m ships and other watercraft occupy a berth other than berths 01 to 06, 10, 14, 15 or 25 before/between/after discharging/ loading the berthage for each further 24 hours begun is</p> <p>If the ship occupies a berth other than berths 01 to 06, 10, 14, 15 or 25 before discharging/loading the times between Friday 10pm and Monday 6am as well as statutory holidays shall be left out of account.</p>	<p>€0.08/GT</p> <p>€0.05/GT</p>
<p>2. for ships and other watercraft which occupy a berth other than those listed in Numeral 1 above for more than 48 hours before/after loading/discharging cargo, taking on/letting off passengers including interruptions the berthage fee for each further 24 hours begun is</p> <p>When calculating the times subject to berthage fees, the time between Friday 10 p.m. and Monday 6 a.m. (weekend) as well as public holidays are left out of account. A maximum of one weekend each is granted before and after discharging/loading. Incomplete weekends are counted as full weekends. Likewise, interruptions caused by inclement weather (in particular in the case of paper, grain and free-flowing fertilizer) are left out of account, provided these interruptions are notified promptly in written form.</p>	<p>€0.05/GT</p>
<p>3. for ships and other watercraft occupying one of the berths 12, 13, 16 to 18, 21 to 24, 30 to 52, P1 to P8 as lay-ups or occupying a berth other than those listed above with permission from ROSTOCK PORT, after expiry of a lay time of 48 hours the berthage fee for each further 24 hour period begun is</p>	<p>€0.05/GT</p>
<p>4. for watercraft not measured by GT the berthage fee for each day of arrival and departure and each m<sup>2</sup> of base area is</p> <p>If arrival and departure occur on one calendar day, berthage is only charged once.</p> <p>The berthage fee for each additional day of lay time per m<sup>2</sup> of base area is</p>	<p>€0.50</p> <p>€0.20</p>

Times exempt from berthage are granted once per port call. The time is counted from the first mooring.

If the owner and/or the shipping agent change during a port call the times exempt from berthage fees shall be invoiced to each by halves unless ROSTOCK PORT has received a notice to another effect confirmed by both sides

#### IV. Waste disposal fee

The fee for waste disposal is:

1.	Base fee for all ships not receiving reductions or exemptions Minimum fee, except bulk carriers Minimum fee for bulk carriers Maximum fee	€0.026/GT per port call €100.00 per port call €350.00 per port call €470.00 per port call
2.	Base fee for ships calling at several ports in rapid succession which have carried out proper disposal of waste at the last port of call and which have been granted a single case exemption by the responsible authority according to § 7 Par. 2 of the Ships' Waste Disposal Act.	€0.013/GT per port call
3.	Base fee for ships not measured by GT  Minimum fee, except bulk carriers Minimum fee for bulk carriers Maximum fee	€0.026/GT per m <sup>2</sup> of base area €100.00 per port call €350.00 per port call €470.00 per port call
4.	Vessels claiming a berth at Rostock Overseas Port or at the passenger quay/Neuer Strom in Rostock-Warnemünde allotted to them on a long-term contractual basis for daily shuttle services between building sites in the Baltic Sea and their permanent berth shall pay, for each additional 5-day lay period begun  Minimum fee, except bulk carriers Minimum fee for bulk carriers Maximum fee	€0.007/GT or €0.007/m <sup>2</sup>  €100.00 €350.00 €470.00
5.	The waste disposal fee according to Numerals 1 and 2 is calculated considering the type of ship mentioned, the size of ship measured by GT and a correction factor as follows: Bulk carriers: Correction factor 0.8 General cargo ships as well as all other ships with own propulsion not individually listed: Correction factor 1.55	

#### V. Security charges

In regular operation (security level I) a security charge is calculated as follows for ships and watercraft for each port call:

up to 6,250 GT	€0.04/GT
from 6,251 GT	€250.00/port call

**VI. Charge for the use of areas at the berth (quayside roads + other areas) as per § 12 and Section 3, C.**

The charge for the use of areas at the berth is:

for the storage of cargo prior to export or the storage of imported cargo, after a period of 72 hours, <b>per running metre of quay</b> (quayside road/quay area) for each further 24 hours begun	€3.45
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**VII. Fee for the use of railborne and mobile cargo handling units with a surface load of >2t/m<sup>2</sup> on quay roads and other public areas acc. to § 13 together with Section 3, D.**

<p><b>1. General</b> Until further notice ROSTOCK PORT shall permit the use of cargo handling units for seaborne cargo free of charge. In particular if the present subsidy practice changes – and no subsidies are allocated for the craneway girders – ROSTOCK PORT shall reserve the right to charge a compensation for use with 12 months notice, from 1 January.</p>	free of charge
<p><b>2. Land to land handling</b> If the quay road or another public area is used for land-to-land handling, a charge shall have to be paid.  This does not apply if the goods handled have been or will be loaded/discharged across the edge of the quay.</p>	as per B. II. plus 20% surcharge
<p><b>3. Demurrage</b> If mobile cargo handling equipment is left in the public quay area outside of its respective use (operation), a demurrage shall have to be paid according to invoice rendered.  The size of the area invoiced shall be according to the base area of the mobile handling unit plus any distances/open spaces necessary.</p>	€0.35/m <sup>2</sup> per calendar week begun
<p><b>4. If the required documentation is not submitted on time</b> If the documentary proof required as per § 13 paragraphs 6 and 7 is not submitted on time, the fee charged is:</p>	<p>€0.35/m<sup>2</sup> and per week begun for the first three months after the expiry of the term</p> <p>€0.50/m<sup>2</sup> and per week begun for each additional month</p>

<p>The size of the area invoiced shall be according to the base area of the mobile handling unit plus any distances/open spaces necessary.</p>	
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## C. Tankers for oils, chemicals and gases

### I. Port dues

Port dues for each port call are

1. for tankers with a double hull	€0.23/GT
2. for tankers with separate water ballast tanks	€0.28/GT
3. for other tankers	€0.35/GT
The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:	
from 40 ESI points	5.0% discount
from 50 ESI points	7.5% discount
from 60 ESI points	10.0% discount

### II. Wharfage fees

Wharfage fees for each arrival and each departure are as follows:

liquid cargo	€0.32/t
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### III. Berthage fees

The berthage fees per port call are as follows:

1. for ships and other watercraft which occupy one of the berths 01 to 06 for a period longer than 24 hours before/after loading/discharging cargo, taking on/letting off passengers, including interruptions for each additional 24-hour period begun If the a/m ships occupy a berth other than berths 01 to 06, 10, 14, 15 or 25 for each additional 24-hour period begun	€0.11/GT  €0.05/GT
2. for ships and other watercraft which occupy one of berths 01 to 06 as lay-ups after expiry of a lay time of 24 hours for each additional 24-hour period begun	€0.11/GT



Times exempt from berthage are granted once per port call. The time is counted from the first mooring.

#### **IV. Waste disposal fee**

The waste disposal fee is as follows:

1.	Base fee for all ships not receiving reductions or exemptions Minimum fee Maximum fee	€0.026/GT per port call €100.00 per port call €470.00 per port call
2.	Base fee for ships calling at several ports in rapid succession which have carried out proper disposal of waste at the last port of call and which have been granted a single case exemption by the responsible authority according to § 7 Par. 2 of the Ships' Waste Disposal Act	€0.013/GT per port call
3.	The waste disposal fee according to Numerals 1 and 2 is calculated considering the type of ship mentioned, the size of ship measured by GT and a correction factor as follows: correction factor 0.6	

#### **V. Security charges**

**In regular operation (security level 1), security charges for ships and watercraft are calculated per port call as follows, except for vessels at berths 01 to 06:**

up to 6,250 GT	€0.04/GT
over 6,251 GT	€250.00 per port call

## D. Cruise ships

### I. Port dues

Port calls are counted and invoiced individually for each cruise brand per calendar year, even if the ships belong to one economic unit or any other cooperation system operating more than one cruise brand.

1. The port dues per port call at **Rostock Overseas Port (Überseehafen)** are as follows:

up to the 5 <sup>th</sup> port call	€0.12/GT
6 <sup>th</sup> to 10 <sup>th</sup> port call	€0.11/GT
from the 11 <sup>th</sup> port call	€0.09/GT
The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:	
from 40 ESI points	5.0% discount
from 50 ESI points	7.5% discount
from 60 ESI points	10.0% discount

2. The port dues per port call at **Warnemünde passenger quay** are as follows:

from 1 April until 14 October:	
1 <sup>st</sup> to 5 <sup>th</sup> port call	€0.20/GT
6 <sup>th</sup> to 10 <sup>th</sup> port call	€0.17/GT
11 <sup>th</sup> to 15 <sup>th</sup> port call	€0.16/GT
16 <sup>th</sup> to 20 <sup>th</sup> port call	€0.14/GT
21 <sup>st</sup> to 40 <sup>th</sup> port call	€0.13/GT
from the 41 <sup>st</sup> port call	€0.12/GT
Winter discount:	
from 15 <sup>th</sup> October to 31 <sup>st</sup> March per port call	€0.09/GT
The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:	
from 40 ESI points	5.0% discount
from 50 ESI points	7.5% discount
from 60 ESI points	10.0% discount

3. In the case of a binding notification by 31<sup>st</sup> March of the respective calendar year of the number of port calls to be made – stating the expected port calls for the calendar year – the scaled price will be billed and assigned as of the first port call of the year according to the total number of port calls for the respective year stated in the notification. If no notification is received by 31<sup>st</sup> March of the year, the scaled prices will only be applied upon exceeding the limits stated in the scale. There will be no reimbursement of port dues in this regard.
4. The basis of assignment to the respective scale price is the total number of port calls at Warnemünde and the Overseas Port.

## II. Wharfage fee

The wharfage fee is as follows for each entry and exit per passenger:

Number of entries or exits	transit	person embarking / disembarking
up to 5,000 entries or exits	€3.50	€3.70
up to 10,000 entries or exits	€3.20	€3.40
up to 15,000 entries or exits	€2.80	€3.00
up to 20,000 entries or exits	€2.60	€2.80
up to 70,000 entries or exits	€2.40	€2.60
over 70,000 entries or exits	€2.30	€2.50

The entries and exits of passengers are counted separately per ship and calendar year.

In the case of a **binding notification** of the number of port calls to be made by **31<sup>st</sup> March of the respective calendar year** – stating the expected number of passengers for the calendar year – the scaled price will be billed and assigned as of the first port call of the year according to the total number of passengers for the respective year stated in the notification.

If no notification is received by 31<sup>st</sup> March of the year, the scaled prices will only be applied upon exceeding the limits stated in the scale. There will be no reimbursement of wharfage fees in this regard.

## III. Berthage fee

The berthage fee per port call is as follows after 24 hours of lay time have expired:

for each additional 24-hour period begun	€0.11/GT
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#### IV. Charge for use of areas inside the ISPS zone

Charge for use of areas by vehicles for ship supply and ship equipment, ship repairs and maintenance

per vehicle over 3.5 tonnes as per registration	€100.00 per day
per vehicle up to 3.5 tonnes as per registration	€50.00 per day
per crane	€100.00 per day
per lifting platform	€75.00 per day

Payment of the charge for use of areas entitles the user to drive on the areas several times on the given day.

**Note:** Use of areas is not possible at berths P1 to P4 at Warnemünde passenger quay!

#### V. Charge for use of areas outside the ISPS zone by vehicles conveying passengers and luggage

per vehicle with up to 10 seats	€5.00/day
per vehicle with 11 to 25 seats	€10.00/day
per vehicle with more than 25 seats	€15.00/day
per vehicle for conveyance of luggage	€15.00/day
per vehicle for shuttle service for embarking or disembarking passengers to and from the parking lot	€15.00/day

Payment of the charge for use of areas entitles the user to drive on the areas several times on the given day.

#### VI. Waste disposal fee

The waste disposal fee is as follows:

1. Base fee for all ships not receiving reductions or exemptions	€0.026/GT per port call
2. Base fee for ships calling at several ports in rapid succession which have carried out proper disposal of waste at the last port of call and which have been granted a single case exemption by the responsible authority according to § 7 Par. 2 of the Ships' Waste Disposal Act.	€0.013/GT per port call

3. The waste disposal fee as per Numerals 1 and 2 is calculated by taking into account a correction factor of 1.1	
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## VII. Graywater disposal fee

Cruise ships may dispose of their graywater at the **Warnemünde passenger quay**. ROSTOCK PORT has a total of 3 reception stations for ships' waste water at its disposal and is able to receive up to 1,000 m<sup>3</sup> of graywater per day.

Every cruise ship is entitled to dispose of 300 m<sup>3</sup> of graywater per day if notification is given in time. Since the discharge amount depends on the number of discharge operations notified, coordination with ROSTOCK PORT on site is necessary if ships intend to discharge more than 300 m<sup>3</sup> per day and vessel.

The captain or master of the cruise ship or the ship's agent commissioned by him must notify ROSTOCK PORT of the intended disposal of graywater at least 24 hours before arrival of the cruise ship in port, using the "Form for notification on the disposal of graywater in Warnemünde" as per [Section 3](#) of these Regulations. The following limit values must be complied with and will be monitored for each vessel on site during the discharging of graywater. In case of non-compliance with these limit values the port user shall be liable for any and all loss/damage and shall indemnify ROSTOCK PORT against any and all third-party claims.

pH value	5.0-11.5
Conductivity	3,000 µS/cm
Temperature	max. 35°C
Settling solids	6.5 ml/l (settling time 15 minutes)
Chlorides	2,000 mg/l
AOX	1 mg/l
P <sub>total</sub>	60 mg/l
N <sub>total</sub>	100 mg/l
Hydrocarbons	20 mg/l
COD/BOD5 ratio	<3.0
COD	3,500 mg/l
Ammonium (NH <sub>4</sub> )	500 mg/l
Chlorinated waste water will not be accepted.	

The cruise ship must have its own pumping facilities for disposing of graywater.

Cruise ships must maintain a minimum pumping rate of 40 cubic metres per hour and a maximum pumping rate of 80 cubic metres per hour at berths P1 to P4 and a maximum pumping rate of 120 cubic metres per hour at berths P7 to P8.

On days when several cruise ships are in port, ROSTOCK PORT shall determine in advance the slots during which the various cruise ships are to discharge their graywater.

The following fees for the discharge of graywater will be charged for every cruise ship per port call:

up to 300 m <sup>3</sup> amount discharged per port call	€0.00
for every additional m <sup>3</sup> of discharged amount	€3.00 per m <sup>3</sup> ¶

**VIII. Shore electricity**

From the year 2022 onwards, cruise vessels able to take shore electricity are to use green electricity at berths P7 and P8 in Warnemünde.

Before the first-time use of shore electricity an integration test must be conducted between the shore electricity installation and the cruise liner in advance. This ship integration test takes place during the first port call at berths P7 or P8 in each case and is to be announced to ROSTOCK PORT at least four weeks before the ship arrives in port by email to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de). A precondition for the ship integration test is the previous certification of the shipboard system for taking shore electricity. Proof of this certification is to be submitted together with the notification of the ship integration test. If it is necessary to conduct the certification of the shipboard system for shore electricity during the time in port, this also has to be announced to ROSTOCK PORT at least four weeks before the ship’s arrival in port.

Cruise vessels that have successfully completed the synchronisation with the shore-based electricity supply facility will be granted the same status as ships with 60 ESI points and will be granted the corresponding discount on the respective port dues.

If actually taking shore electricity, cruise liners will be granted an additional 10 % discount on the respective port dues.

At least 72 hours before the cruise vessel’s arrival at one of the berths P7 and P8 in Warnemünde the captain of the cruise vessel or the ship’s agent commissioned by him must notify the period during which shore electricity is to be received, the installed electrical power of the vessel (maximum performance), the average reference usage during time in port as well as the voltage level to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de), using the form “Notification for consumption of shore electricity” as per Section 3. ROSTOCK PORT will immediately call upon the electricity provider to purchase these electricity amounts at the electricity exchange for the “EPEX Spot in the market area DE\_LU”. In order to minimise any cancellation charges that might be billed by the electricity provider, corrections of the announced electricity consumption are to be notified to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de) as soon as they become known. ROSTOCK PORT will pass on any cancellation costs to the respective ship/shipping company.

The settlement of the electricity amount received will be done at the rate of the a/m “EPEX Spot in the market area DE\_LU” plus statutory levies and taxes and the grid charges invoiced by the grid operator.

In order to cover the cost of idle current/transformation losses and the man-hour cost of switching operations and handing over of the power cables, a **surcharge of €-Cent 4.55/kWh** is levied.

In total the shore-based electricity supply facility in Warnemünde is able to supply up to 20 MVA. It has two voltage levels:

- (a) 11 KV with a frequency of 50 or 60 Hz.
- (b) 6.6 KV with a frequency of 50 or 60 Hz.

An output of 16 MVA per berth is possible. The shore-based electricity supply facility is equipped with plug type CEM150F11990-D-INT.

A plan with the shore electricity transfer points at berths P7 and P8 is to be found in [Section 7](#).

### IX. Security charge

1.	The basis for the levying of the charge for terminal security is each 24-hour lay period begun, regardless of the size of the cruise ship.	
2.	In regular operation (security level 1), the security charge is calculated for each port call and each 24-hour period	€1,150.00/ship
3.	The prices listed below for luggage screening devices, operating personnel, etc. are to be understood as offers for security services in accordance with the ISPS code.	
a)	Luggage screening devices per day	€760.00/device
b)	Hand baggage screening devices per day	€550.00/device
c)	Service personnel for luggage screening Minimum charge (for 4 hours)	€48.00 per hour begun €192.00
d)	Service personnel for the first hand baggage screening device provided Minimum charge (for 4 hours)	€115.00 per hour begun €460.00
e)	Service personnel for each additional hand baggage screening device provided	€85.00 per hour begun
4.	Provision of a trained and officially examined explosive detection dog unit (K 9 services) The response time (call time) is 48 hours	€2,000 per day
5.	Disposal of alcohol removed from baggage or hand luggage	€75.00 per port call

### X. Miscellaneous

- 1. Cruise ships with a binding notification for a transit port call that do not call at Warnemünde passenger quay and/or Rostock Overseas Port, respectively, have to pay ROSTOCK PORT a



**lump sum of €3,000 for expenses per port call** defaulted on unless they cancel in writing with ROSTOCK PORT at least 16 hours before the planned arrival in port.

2. When making use of mooring services, in deviation from the rules in Section 4. A. 5.2 and 5.4 the waiting time is 60 minutes.
3. All graywater and freshwater lines from the berth to the ship will be disconnected one hour before a cruise ship sails.
4. ROSTOCK PORT expressly points out that the public transport offer at Rostock Overseas Port is limited and that, after a berth at Rostock Overseas Port has been confirmed, the shipping companies or the ship's agents commissioned by them are themselves responsible for providing the necessary shuttle/transport vehicles for the passengers (taxis, busses, organized shore excursions etc.) in good time.
5. Services commissioned additionally shall be invoiced separately according to effort and time spent.

## **E. Passenger boats, watercraft used in boat excursions and leisure craft**

### **I. Port dues/berthage fee**

The port dues per port call and 24-hour period begun amount to

1.	Watercraft with gross ton measurement <b>Minimum charge</b> (up to 200 GT)	€0.20/GT €40.00						
2.	Watercraft without measurement - for every incomplete running metre L.O.A. <b>Minimum charge</b>	€1.00/m €40.00						
<p>The port dues to be paid are reduced by the following scale if the vessel submits a valid ESI Certificate of the World Ports Climate Initiative (WPCI) to ROSTOCK PORT:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">from 40 ESI points</td> <td style="text-align: right;">5.0% discount</td> </tr> <tr> <td>from 50 ESI points</td> <td style="text-align: right;">7.5% discount</td> </tr> <tr> <td>from 60 ESI points</td> <td style="text-align: right;">10.0% discount</td> </tr> </table>			from 40 ESI points	5.0% discount	from 50 ESI points	7.5% discount	from 60 ESI points	10.0% discount
from 40 ESI points	5.0% discount							
from 50 ESI points	7.5% discount							
from 60 ESI points	10.0% discount							
3.	Ships used in regular scheduled service are not required to pay port dues as of the 21 <sup>st</sup> port call within one calendar year per ship. For ships in regular scheduled service, dues are calculated per 24-hour period begun, irrespective of the number of port calls per day.							

### **II. Wharfage fee**

The wharfage fee for passenger vessels and watercraft used for boat excursions is to be paid as follows for each entry and exit:

duration of trip up to 4 hours	€0.20 per passenger
duration of trip over 4 hours	€0.45 per passenger

### III. Waste disposal fee

The waste disposal fee is as follows:

1. Base fee for all ships not receiving reductions or exemptions, per port call	€0.026/GT or €0.026/m <sup>2</sup> of base area
2. Base charge for ships calling at several ports in rapid succession and that have carried out proper disposal of waste at the last port of call and have been granted a single case exemption by the responsible port authority according to § 7 Section 2 of the Ships' Waste Disposal Law, per port call	€0.013/GT or €0.013/m <sup>2</sup> of base area

Fishing vessels and pleasure craft licensed for up to 12 passengers are exempt from paying a lump-sum charge for ships' waste. The liability to pay the cost of using waste collection facilities in port remains unaffected by this.

**Section 3: Forms**

**A. NOTIFICATION OF ARRIVAL / DEPARTURE**

**NOTICE OF ARRIVAL / NOTICE OF DEPARTURE**

<b>shipbroker:</b>		<b>ship owner / carrier:</b>	
vessel's name:	call sign:	gross tonnage:	net tonnage:
IMO-Nr.:	flag:	loa:	breadth:
		tdw:	draught max.:
NOTICE OF ARRIVAL		NOTICE OF DEPARTURE	
date of arrival:	time of arrival:	date of departure:	time of departure:
coming from:	berth:	going to:	berth:
	state:		state:
cargo:	quantity pax entry:	cargo:	quantity pax exit:
	therefrom pax disembark:		therefrom pax embark:
dangerous goods:	draught in bound:	dangerous goods:	draught outbound:
compulsory pilotage:	compulsory tug assistance:	mooring company:	permission WSA:
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
compulsory mooring service:	<input type="checkbox"/> yes <input type="checkbox"/> no	permission HSA:	<input type="checkbox"/> yes <input type="checkbox"/> no
remarks:		begin of discharging	begin of loading
		date time	date time
		end of discharging	end of loading
		date time	date time
shipbroker / signature	Rostock,	shipbroker / signature	Rostock,

## B. Ship's account

### Data for ship's account

Shipowner/agent: \_\_\_\_\_

Name of vessel: \_\_\_\_\_

Arrived on: \_\_\_\_\_ time: \_\_\_\_\_

IMO No.: \_\_\_\_\_

Departed on: \_\_\_\_\_ time: \_\_\_\_\_

Destination: \_\_\_\_\_

	Import number	Export number
Passengers except truck and coach drivers		
Cars (accompanied)		
Car trailers		
Mobile homes / minibuses		
Caravans		

	Number	Cargo tonnage	Number	Cargo tonnage
Trucks (incl. truck trailers, articulated lorries)				
Road trailers				
Rolltrailers, mafi, cassettes				
Containers				
Transport units >20 m				
Cars (unaccompanied)				
Other vehicles				
Wagons				
Coaches		xxxxxxxxxxxxx		xxxxxxxxxxxxx
Truck and coach drivers (max. No. of trucks+coaches)		xxxxxxxxxxxxx		xxxxxxxxxxxxx

	Cargo tonnage	Cargo tonnage
Sto-ro, truck-to-truck cargo		



**D. Use of areas at the berth acc. to § 12 together with Section 2, B.V.**

**1. Notification for putting into storage**

From:			
To:	ROSTOCK PORT GmbH		
Fax:	*49 (0)381 350 5085	email:	dispatcher@rostock-port.de

**Export**

Start of storage:	
Shipping expected on:	

**Import**

ETA of ship:	
End of storage:	

**Storage point**

Space at berth:		between bollards No.:		and:	
-----------------	--	-----------------------	--	------	--

Representative of vessel:	
Handling company:	

Applicant:

\_\_\_\_\_ date / signature

**2. ROSTOCK PORT confirmation of storage**

Space at berth:		between bollards No.:		and:	
-----------------	--	-----------------------	--	------	--

Space reserved for storage from:		to:	
----------------------------------	--	-----	--

Permitted for storage

\_\_\_\_\_ date / signature ROSTOCK PORT

**3. Notice of return of the storage space**

The area and the rainwater inlets are hereby reported to be cleared, cleaned and free from damage and are hereby handed back to ROSTOCK PORT. All cargo residues have been removed.

Return notice:

\_\_\_\_\_ date / signature

**4. Entry by ROSTOCK PORT confirming the return of the storage space**

Remarks:	
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Confirmed:

\_\_\_\_\_ date / signature ROSTOCK PORT

**E. Application for use of railborne and mobile cargo handling equipment with a surface load  $>2t/m^2$  according to § 13 together with Section 2, B. VI.**

<b>Address of company:</b> (Address, contact information, contact person)	
<b>Period of use:</b>	Begin: End:
<b>Place of installation and radius of action:</b>	Please attach as an Annex!
<b>Type of cargo handling equipment:</b>	Model: _____ <input type="checkbox"/> railborne crane <input type="checkbox"/> truck crane
<b>Purpose of use:</b> (in case of land-to-land handling please also state type of cargo and amount to be handled)	
<b>Representation of the surface loads to be expected for the quay facility:</b>	Please attach as an Annex!
<b>Parking position after the end of the cargo handling activities:</b>	Please attach as an Annex!
Will it be necessary to block the quay road?	<input type="checkbox"/> Yes: please attach concept as an Annex! <input type="checkbox"/> No

---

Place and date

---

Signature and company stamp of applicant

## F. Notification on the disposal of graywater at Warnemünde passenger quay

### Form for notification on the disposal of grey water in Warnemünde

1. Name, call sign and IMO identification number of vessel, if applicable:

.....

2. Flag state: .....

3. Estimated time of arrival: .....

4. Estimated time of departure: .....

5. Previous port of call: .....

6. Next port of call: .....

7. Amount of the **grey water** to be discharged and/or remaining on board and maximum storage capacity:

1	2	3	4
type	Intended amount of grey water to be disposed of * (m <sup>3</sup> )	Maximum storage capacity (m <sup>3</sup> )	Amount of grey water remaining on board (m <sup>3</sup> )
Grey water			

\* Every cruise ship is entitled to dispose of 300 m<sup>3</sup> of grey water per day if notification is given in time. Since the discharge amount depends on the number of discharges notified, coordination with ROSTOCK PORT GmbH on site is necessary if ships intend to discharge more than 300 m<sup>3</sup> per vessel and day.

The following limit values must be complied with and will be monitored for each vessel on site during the discharging of grey water:

- pH value 5.0 – 11.5
- Conductivity 3,000 µS/cm
- Temperature max. 35°C
- Settling solids 6.5 ml/l (settling time: 15 minutes)
- Chlorides 2,000 mg/l
- AOX 1.0 mg/l
- Ptotal 60.0 mg/l
- Ntotal 100.0 mg/l
- Hydrocarbons 20.0 mg/l
- COD/BOD5 ratio < 3.0
- COD concentration 3,500 mg/l
- Ammonium (NH<sub>4</sub>-N) 500.0 mg/l

Chlorinated wastewater will not be accepted.

Compliance with the limit values for grey water defined above is assured. If the limit values defined above are not complied with we shall be liable for any and all damages and we shall indemnify ROSTOCK PORT GmbH against any and all potential third-party claims.

Cruise ships must maintain a minimum pumping rate of 40 cubic metres per hour and a maximum pumping rate of 80 cubic metres per hour at berth P1 to P4 and a maximum pumping rate of 120 cubic metres per hour at berth P7 to P8.

On days when there are several cruise ships calling at the port, ROSTOCK PORT GmbH shall determine in advance the slots during which the various cruise ships have to discharge their grey water.

One hour before the sailing of a cruise ship all grey water and fresh water connections between the berth and the cruise ship will be disconnected.

.....  
Date                      Signature                      Block letters                      Position/function                      Stamp

Please send the completed form to **ROSTOCK PORT GmbH** at least 24 hrs before arrival in port [Fax +49 (0) 381/ 350 5085].



**G. Notification of shore electricity consumption**

**Annex C2 Notification form for shore electricity consumption**

Name of vessel:	
maximum demand of supply in kW	
average reference usage in kW	
day of consumption	
planned start of consumption, time	
planned end of consumption, time	
remarks	

## Section 4: Charges and fees for mooring services

### A. Mooring regulations

At the ferry and ro-ro terminal on pier 1 port basin A South (Berths 41, 42, 50) and at the Warnemünde Cruise Center (berths P7 and P8) all mooring services will be exclusively performed by ROSTOCK PORT. ROSTOCK PORT offers mooring services also in all other port areas covered by these regulations.

#### I. General provisions

- 1.1 A contract for mooring services between the ship's command or its authorised representative and ROSTOCK PORT comes into existence with the notification of mooring services. The commissioning party is also the invoice recipient.
- 1.2 The client for the mooring service has to make sure that the ship is ready to support the service at the ordered time and that no handling activities take place on or near the ship in question or about any types of goods stored directly at the edge of the quay during the mooring operations notified (mooring, unmooring, shifting).
- 1.3 Mooring services are to be contracted via the operational service of ROSTOCK PORT:

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<b>Dispatcher</b>	phone	+49 381 350 5080
		+49 381 350 5086/87/88 (24h hours)
	Fax	+49 381 350 5085
	Email	<a href="mailto:dispatcher@rostock-port.de">dispatcher@rostock-port.de</a> <a href="mailto:disposition@rostock-port.de">disposition@rostock-port.de</a>

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#### II. Mooring

- 2.1 As a matter of principle the request for mooring services is to be made with the binding notification of the vessel, but at least 24 hours before the intended use of the services. If updates result from changes in the arrival times of ships these are possible without the levying of surcharges during the a/m 24 hours up to two hours before arrival in port.
- 2.2 The notification for the moving of ships lying in the roads to a waiting berth must be made already in the notification of the vessel. The binding information on the specific call-up time from the roads is to be given at least three hours prior to arrival in port.

- 2.3 If the mooring services are requested for a ship categorized as exempt from mooring services by the Port Authority of Rostock, the notification must occur at least two hours prior to arrival of the ship in port. If this deadline is not kept, mooring at the desired time cannot be guaranteed.
- 2.4 The mooring will be refused and the corresponding charges will be levied if a freely accessible safety distance of at least 3 metres from the edge of the quay is not adhered to and it is not possible to work safely.
- 2.5 The mooring of watercraft has to be performed by all parties involved in compliance with good seamanship. Heaving lines may only be weighted and/or used so as not to endanger persons or objects

### III. Unmooring

- 3.1 The order for unmooring of a ship is to be given in the same manner as that for mooring, with the binding notification of the ship. Likewise, an estimation of the expected time of unmooring is to be given by the ship's command or its representatives. The unmooring services may be ordered for a specific time up to 2 hours before the deadline without incurring surcharges. When ordering the unmooring of ships what matters is not the time for the planned sailing of the vessel but the time when the service is to begin.
- 3.2 If the unmooring is notified at short notice for a sailing less than two hours before the time, the service will be performed depending on the availability of ROSTOCK PORT. If it is possible to perform the service as ordered at short notice, a surcharge according to Numeral 5.9 will be levied.

### IV. Shifting

- 4.1 Shifting must on principle be notified at least two hours before it is planned to take place.
- 4.2 The following peculiarities must be borne in mind during shifting:
  - **Shifting from berth to berth or from bollard to bollard** – mooring services obligatory
  - **Shifting without moving the ship** – mooring services obligatory (different rope allocation on existing bollards to optimize the position of ships at the berths)
  - **Shifting within the ropes along a pier inside one port basin** – mooring services obligatory

- **Shifting of vessels with less than 2000 GT solely along a pier** – not subject to mooring services

## V. Charges and fees

5.1. The following charges (in Euro) are levied for using the mooring services of ROSTOCK PORT:

GT group	mooring	unmooring	shifting up to 1 hour	
			shifting up to 90 m	shifting over 90 m
up to 1000	43.00	37.00	63.00	80.00
1,001 – 2,000	61.00	50.00	89.00	111.00
2,001 – 3,500	87.00	78.00	132.00	166.00
3,501 – 5,000	106.00	96.00	165.00	202.00
5,001 – 7,500	143.00	132.00	221.00	275.00
7,501 – 10,000	191.00	177.00	295.00	369.00
10,001 – 12,500	221.00	209.00	343.00	429.00
12,501 – 15,000	265.00	252.00	414.00	517.00
15,001 – 17,500	309.00	293.00	480.00	602.00
17,501 – 20,000	357.00	343.00	560.00	699.00
20,001 – 25,000	398.00	382.00	565.00	780.00
25,001 – 30,000	499.00	481.00	782.00	980.00
30,001 – 35,000	539.00	517.00	840.00	1,055.00
35,001 – 40,000	574.00	551.00	901.00	1,126.00
40,001 – 45,000	681.00	638.00	1,055.00	1,320.00
45,001 – 50,000	714.00	671.00	1,108.00	1,384.00
50,001 – 60,000	768.00	725.00	1,194.00	1,492.00
60,001 – 85,000	930.00	887.00	1,453.00	1,817.00
85,001 – 110,000	1,190.00	1,028.00	1,773.00	2,218.00
over 110,001	1,428.00	1,233.00	2,128.00	2,661.00

For the recourse to mooring services outside of the port area that is subject to charges as per § 1 paragraph 2 of these regulations an additional travel allowance of **€50.00** will be charged.

5.2 Waiting times of 30 minutes for mooring services carried out are included in the charges mentioned in the table under Numeral 5.1. In the case of additional waiting time, a surcharge of €20.00 for each 30-minute period begun and each worker is billed; the minimum charge is €30.00.

- 5.3 For the recourse to mooring services for floating pipes and other unusual floats/floating bodies, €25.00 are to be paid per worker for each 30-minute period begun.
- 5.4 For shifting without moving the ship €25.00 for each 30-minute period begun and each worker is billed.
- 5.5 If the services are not begun and carried out after a waiting time of 30 minutes after the time ordered, the claim for performance of the ordered services at this time expires. The waiting time is to be paid for as specified under Numeral 5.5. A renewed order for the services must be placed with ROSTOCK PORT.
- 5.6. If line runners are ordered and subsequently dismissed without having performed their services, a charge of €20.00 per worker per half hour period begun is payable.
- 5.7. If shifting in the ropes along the pier inside one port basin exceeds the time periods below, surcharges will be levied in addition to the charges as per Numeral 5.1:
- shifting duration longer than 1 hour: 100%
  - shifting duration longer than 2 hours: 200%
- 5.8. If mooring services are cancelled less than 2 hours before the time originally ordered, a charge of €75.00 is payable per worker.
- 5.9. If the client of the service placed the order for mooring services within the stipulated minimum timeframe of 2 hours and a different point in time is in the interest of ROSTOCK PORT due to operational reasons, a price discount of 10% on the charges listed in Numeral 5.1 will be granted. The precondition for agreeing a time differing from the one in the order is the consent of the client.
- 5.10. Mooring and unmooring as well as shifting services must on principle be ordered at least 2 hours prior to the time desired for the performance of such services. If the service is to be carried out within less than 2 hours, the dispatcher must be asked whether this is possible with the workforce available at the time. If the service can only be performed with extra workers, a surcharge of 25% will be levied on top of the normally applicable charges. The dispatcher will inform the client of this at the time of ordering the service.
- 5.11. A surcharge of 50% on the charges listed in Numeral 5.1 is levied
- on workdays from 8:00 p.m. to 6:00 a.m.
  - on Sundays and public holidays.
- 5.12. A surcharge in the amount of the currently applicable port fund levy (currently 1.5% of net port charges and fees) will be levied for services according to the "Verwaltungsordnung für den Gesamthafenbetrieb Rostock" (administrative regulations for the overall port operation in Rostock) in the version of May 1994. VAT will be charged at the currently applicable VAT rate according to the German VAT Act on services (incl. port fund) that are subject to VAT.



## VI. Discounts

The following discounts on the charges mentioned in Numeral 5.1 (incl. surcharges) are granted for regular scheduled services:

a. over 60 port calls per calendar year for the respective service	25%
b. over 180 port calls per calendar year for the respective service	50%

The discount will be granted retroactively as of the first port call of the calendar year.

A port call consists of a ship entering (mooring) and a ship leaving (unmooring).

Ships entering the port for the purpose of medical aid or as a port of refuge, as well as ships assisting such ships in distress and neither loading nor discharging during this time are granted a **50% discount on the charges mentioned in Numeral 5.1 (incl. surcharges)**.



## Section 5: Charges for other services

### A. Fenders and Gangways

Pneumatic rubber fenders (to a limited degree) and two gangways are available on the territory of ROSTOCK PORT. The fenders or gangways must be ordered at least one week before the date of the port call from ROSTOCK PORT by email to [rostock-port@rostock-port.de](mailto:rostock-port@rostock-port.de).

The following charges are levied:

#### 1. Pneumatic rubber fender

Length 4.50 metres, diameter 2.90 metres with chain-and-tyre protection net

Per fender for every 48 hour period begun	€1,000.00 incl. putting in place and removal for renting at Rostock Overseas Port
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#### 2. Gangways

Two gangways are available, one in Warnemünde and one at the sea port. The gangways are provided at the berth. If two gangways are required on one day at the sea port or in Warnemünde, additional transport charges will be incurred.

Technical data of the gangway:

- length without flaps – 6545 mm
- inner width – 1100 mm
- outer width – 1220 mm
- carrying capacity – 500 kg/m<sup>2</sup>
- own weight – 496 kg

Per gangway for every 48 hour period begun	€250.00
Transport of second gangway per port call	€500.00

## B. Ship's water

Small quantities up to 50m <sup>3</sup> at the Overseas Port	€4.00/m <sup>3</sup> , minimum however €50.00
Small quantities up to 50m <sup>3</sup> in Warnemünde	€4.00/m <sup>3</sup> , minimum however €15.00
Individual deliveries of more than 50m <sup>3</sup> at the Overseas Port and in Warnemünde	€3.50/m <sup>3</sup>
Surcharges for the Overseas Port	
Monday to Saturday from 8:00 p.m. to 07:00 a.m.	50%, maximum €53.00
Sundays and public holidays	100%; maximum €88.00
Surcharges at Warnemünde passenger quay/Neuer Strom	
April to October:	
Monday to Saturday from 8:00 p.m. to 7:00 a.m.	50%, maximum €53.00
Sundays and holidays	100%, maximum €88.00
November to March:	
Monday to Sunday 2:00 p.m. to 7:00 a.m.	€100/supply

The prices are net prices and are invoiced plus the current legal rate of VAT.

<b>Dispatcher</b>	Phone	+49 381 350 5080
		+49 381 350 5086/87/88 (24 hours)
	Fax	+49 381 350 5085

## C. Electricity supply in Warnemünde/Telephone connection

Electricity supply to ships (not shore electricity)	€0.26/kWh
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<b>Dispatcher</b>	Phone	+49 381 350 5080
		+49 381 350 5086/87/88 (24 hours)
	Fax	+49 381 350 5085

## D. Electricity supply at the Overseas Port

Elektro- und Industrietechnik HARO GmbH	Phone	+49 381 6700100
	Fax	+49 381 6700101

## Section 6: Contacts

### A. ROSTOCK PORT

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<b>Operator on duty/ Dispatcher</b>	Phone	+49 381 350 5080 (24 hours) +49 381 350 5086/ 5087/ 5088
	Fax	+49 381 350 5085
		<a href="mailto:dispatcher@rostock-port.de">dispatcher@rostock-port.de</a>
		<a href="mailto:disposition@rostock-port.de">disposition@rostock-port.de</a>

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### B. Pilotage

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<b>Lotsenbrüderschaft Wismar- Rostock- Stralsund(pilot association)</b>	Phone	+49 381 206 0380
	Fax	+49 381 206 0301
		<a href="mailto:info@rostockpilot.de">info@rostockpilot.de</a>
		<a href="http://www.wismar-rostock-stralsund-pilots.de">www.wismar-rostock-stralsund-pilots.de</a>

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### C. Tug service

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<b>Fairplay Towage- Fairplay Schleppdampfschiffs- Reederei Richard Borchard GmbH</b>	Phone	+49 381 548 3135 +49 172 380 9115
	Fax	+49 381 548 3150
		<a href="mailto:frank.herzer@fairplay-towage.com">frank.herzer@fairplay-towage.com</a>
		<a href="http://www.fairplay-towage.com">www.fairplay-towage.com</a>

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### D. Port Authority

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<b>Port and Shipping Authority Rostock</b>	Phone	+49 381 381 8710
	Fax	+49 381 381 8735 +49 674 0291
		VHF Channel 10 Call: Rostock harbour
		<a href="mailto:port.authority@rostock.de">port.authority@rostock.de</a>

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### E. Port security centre

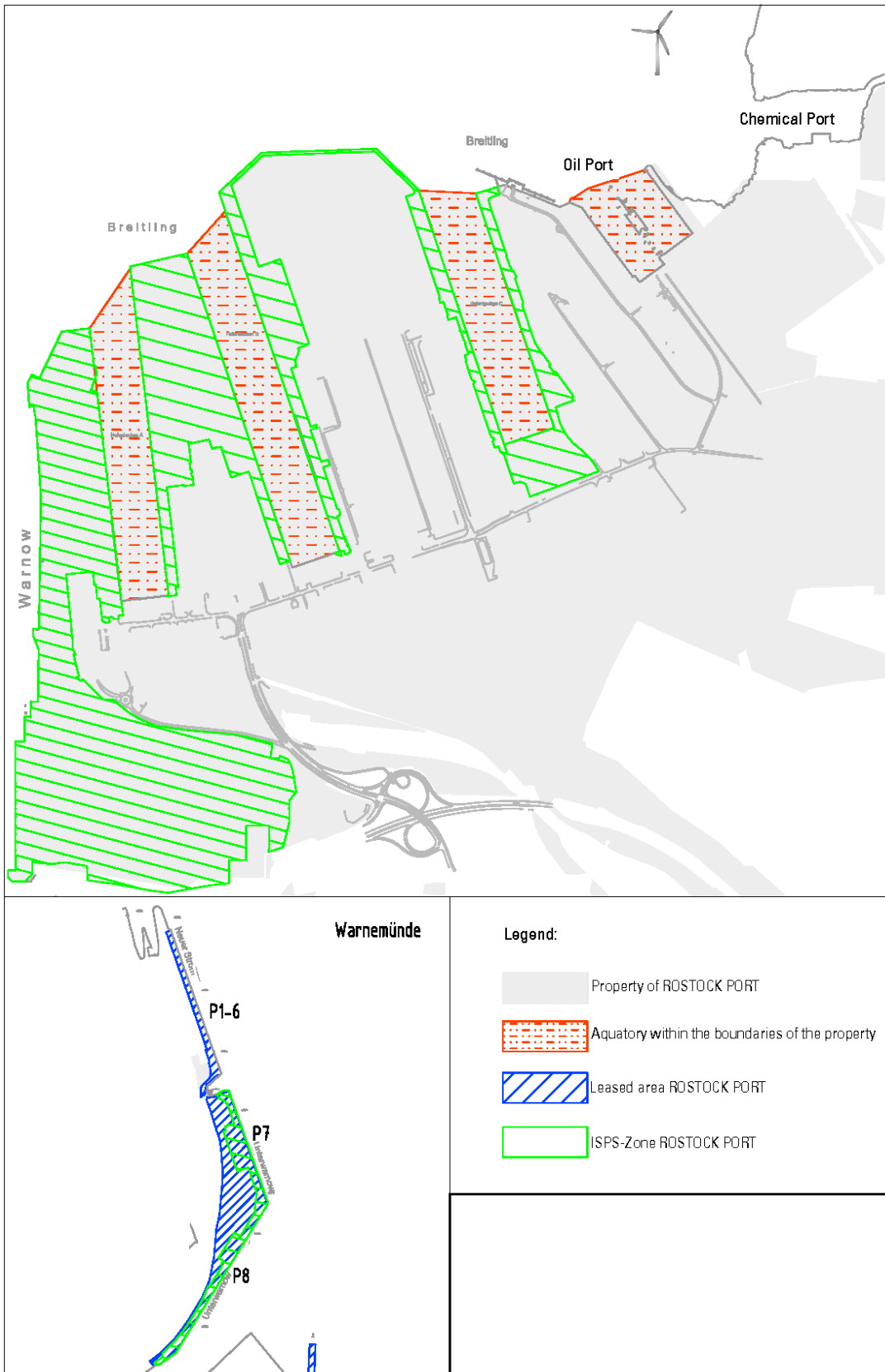
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<b>Port Facility Security Officer</b>	Phone	+49 381 350 3500
	Fax	+49 381 350 3505
		<a href="mailto:port.security@rostock-port.de">port.security@rostock-port.de</a>

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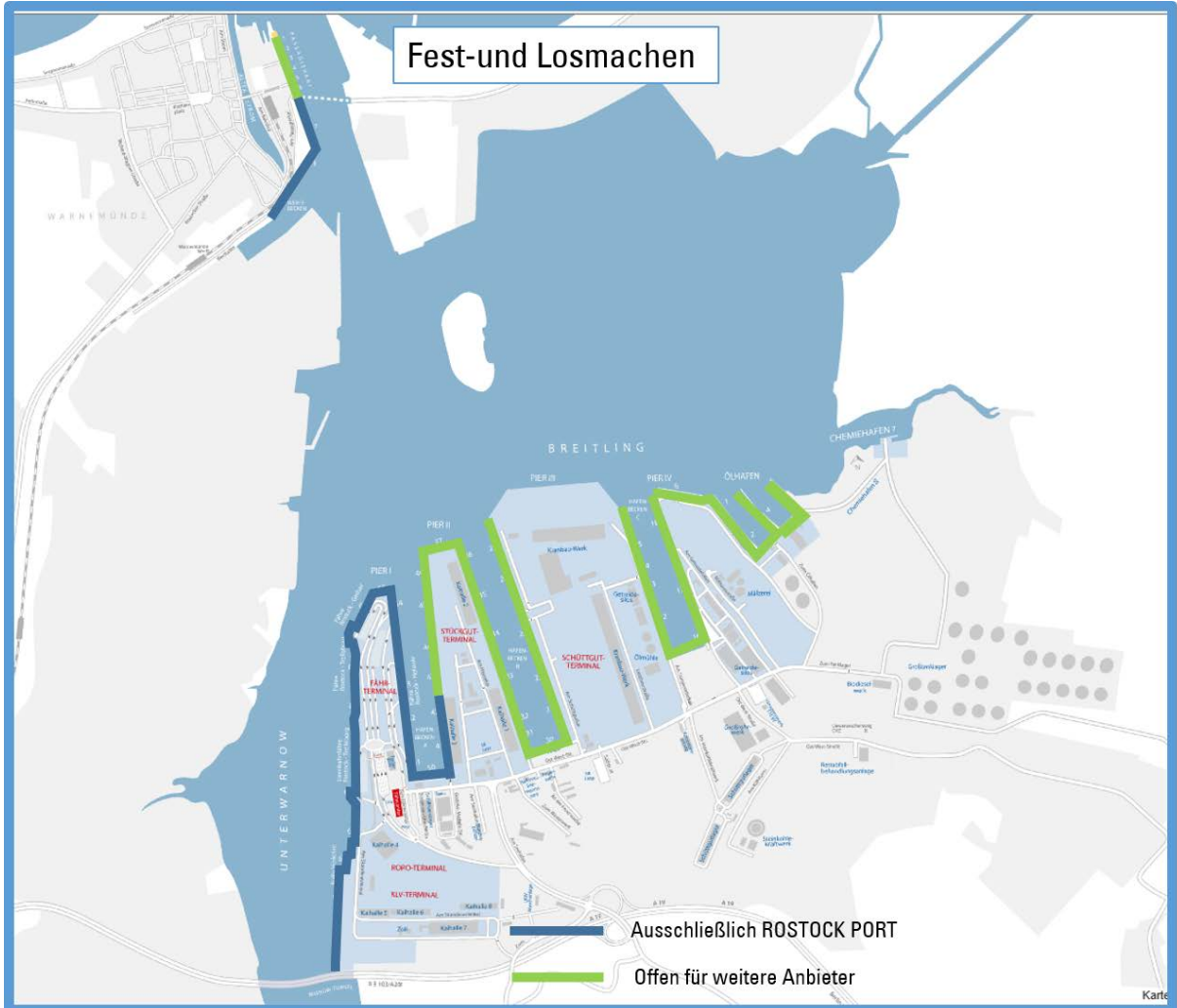
## Section 7: Port boundaries and maps

### Port territory subject to charges and fees



# Port map for mooring and unmooring services

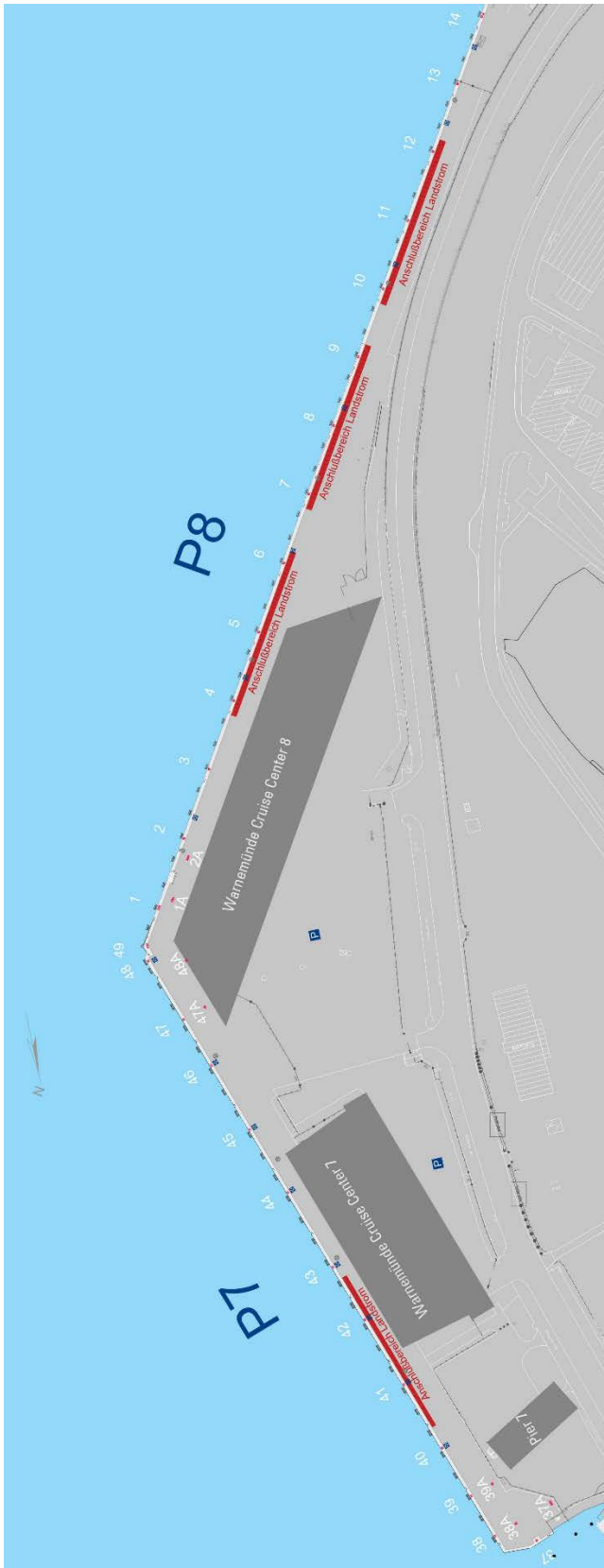
## Mooring and unmooring



blue line: only ROSTOCK PORT

green line: open for other service providers

# Transfer points for shore electricity at berths P7 and P8 in Warnemünde



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